



**INVITATION TO SUBMIT AN EXPRESSION OF INTEREST  
FOR INFRASTRUCTURE DEVELOPMENT PROJECTS CONSULTANCY SERVICES**

**EXPRESSION OF INTEREST ZIMPOST /EOI/ 01/2022**

**CLOSING DATE: 25 APRIL 2022**

**CLOSING TIME: 10:00 HOURS**

## INVITATION TO EXPRESSION OF INTEREST ZIMPOST /EOI/ 04/2022

### 1. Introduction

Zimbabwe Posts (Pvt) Limited is a postal company wholly owned by the Government of Zimbabwe.

### 2. Call for Expression of Interest

- 2.1 ZIMPOST (Private) Limited (ZIMPOST), intends to partner with business people through a Public Private Partnership arrangement whereby the partner is expected to provide infrastructural development on ZIMPOST land or its existing buildings. Interested Partners should provide information demonstrating that they have **enough funds**, required experience, competencies, and relevant skills to run any business model whether as individual firms, joint ventures or as consortia. The Partner shall submit company profiles, Company registration documents. The Partner must demonstrate that they have fully established offices.

#### Scope of Work

.To carryout infrastructural development on the proposed sites.

Please note that business proposals are not limited to the ones mentioned but Partners are welcome to propose/suggest other viable business options.

Project location	Size	Closing date
Cranborne- Business Complex	3198m2	25/04/2022
Chadcombe- Residential flats	3792m2	25/04/2022
Kuwadzana 6- shopping complex	3198m2	25/04/2022
Chivhu- Shopping mall & service station	888m2	25/04/2022
Old Gweru post office- charlets	12751m2	25/04/2022
Chegututu- service station & food court	2230m2	25/04/2022
Paulington-service station	743m2	25/04/2022
Mutare post office- Trauma center	7758m2	25/04/2022
Borrowdale- Business complex	-	CANCELLED
Southerton- Medical center	5296m2	25/04/2022
Ascot- Cluster homes	-	CANCELLED

The minimum criteria for short-listing if the partner shall entail:

- i. Must be registered with the Procurement Regulatory Authority of Zimbabwe.
- ii. Have a valid ZIMRA Tax clearance certificate.
- iii. Be a registered company in terms of the Companies Act.

Short-listed Partners will be invited to submit detailed technical and financial proposals, and/or do presentations or demonstrations, as described in Part 1 of the Request for Proposals Procedures in the Standard Request for Proposals for the Selection of Consultancy Services. The Consultant submitting the successful proposal will be engaged on the contractual terms set out in that document and in the General Conditions of Contract for Consultancy Services. Copies of the Act and Regulations and the standard documentation are available on the website of the ZIMPOSTS; URL <http://www.zimpost.co.zw>

Further information can be obtained at the address below during office hours from 08:00 hours to 1430hours. The Partner may submit more than one expression of interest. The expression of interest must be submitted in a clearly marked envelope and deposited in the tender box to the address below on or before 25 April 2022 by 10:00hrs (local Harare time) (GMT + 2 hours) and clearly labelled "EOI Ref ZIMPOST EOI 04/2022: INFRASTRUCTURE DEVELOPMENT PROJECTS" Late expressions of interest will be rejected. Electronic submissions to the procurement e-mail below shall also be accepted and shall clearly be referenced as indicated above.

Attn: Procurement Management Unit  
Zimpost Head Office  
Harare Main Post Office Cnr George Silundika Ave/Mayor Urimbo  
Boxx 100, Harare  
Telephone: +263 242 783585-94  
E-mail: [zimpostprocure5@gmail.com](mailto:zimpostprocure5@gmail.com)

Any queries regarding the advertised tender you can call on +263 773548631/ 0773 590141; or

Send email to the following: [bpchada@zimpost.co.zw](mailto:bpchada@zimpost.co.zw)/  
[zimpostprocure5@gmail.com](mailto:zimpostprocure5@gmail.com)

NB: This request for expression of Interest can be accessed on the Zimpost website: [www.zimpost.co.zw](http://www.zimpost.co.zw)

## **Terms and Conditions**

**3.1** The bidders must acquaint themselves fully with the **Terms and Conditions to be observed in tendering**. ZIMPOST shall not be responsible for any

misunderstanding of incorrect information however obtained except information given in writing by ZIMPOST.

**3.2** Bidders are required to submit the following **mandatory** information together with their bids:

- a) Certificate of Incorporation
- b) Comprehensive company profile
- c) Detailed company shareholding structure
- d) Current Tax Clearance Certificate
- e) **At least three written** trade references (in the form of official letters from client companies),
- f) Validity period of tender of **60 days (Bidders must state)** –

**Failure to comply with the above requirements will result in automatic disqualification.**

**3.3** Joint ventures or sub-contract arrangements between firms should clearly indicate the contractual arrangements between them. ZIMPOST will contract with the Partner firm and will hold that firm solely and totally responsible for all work performed under the contract. It is therefore up to the Partner to ensure that suitable contractual agreements exist with any other firm that they are intending to use on the assignment.

**3.4** Sub-contractors or joint ventures (which could be local or international firms) will only be permitted to associate with one bidding firm.

#### **4.0 Submission of Tenders**

(a) Bidders must submit their bids in triplicate **with the original clearly marked 'Original' and each copy marked 'Copy 1' and 'Copy 2' respectively, before 1000hours on the closing date notified.**

(b) Proposals must be clearly marked:

**“Expression of Interest for Infrastructure Development Projects ZIMPOST /EOI/01/2022”**

Should be addressed to: Head of Procurement Management Unit,

ZIMPOST (Private) Limited, 2<sup>nd</sup> Floor, Room 210,  
Harare Main Post Office Building,  
Corner Innez Terrace / George Silundika,  
Harare.

OR Posted to:                    Head Procurement Management Unit  
    Zimpost (Pvt) Ltd  
    Harare Main Post Office  
    Box 100  
    Harare

- (c)                    The tender must be enclosed in sealed envelopes, endorsed on the outside with the advertised tender number, the closing date and description of tender and must be delivered by hand to the Head of Procurement Management Unit **ZIMPOST (Private) Limited, Harare**, before 10:00 hours on the closing date notified.
- (d) Tenders which are properly addressed to ZIMPOST in envelopes with the advertised tender number, the closing date and tender description endorsed on the outside are not opened until 10:00 hours on the closing date.
- (e) **Note:** Tenders which are received after 10:00 hours on the closing date, whether by hand, or by post will be treated as late tenders and will be rejected.
- (f) Tele-fax/email tenders are not accepted.
- (g) A bidder may submit more than one bid, either individually or as a joint venture partner in another bid, except as a subcontractor
- (h) A conflict of interest will be deemed to arise if bids are received from more than one bidder owned, directly or indirectly, by the same person;
- (i) Any tender submitted that does not fully comply with the above terms and conditions will be rejected without further consideration as will tenders received after the published closing date and time.
- (j) Any neglect, delay or failure on the part of the Bidder to obtain additional information upon the above or any other matters which the bidder considers necessary shall not relieve him from responsibility as a bidder.
- (k) Bidders are required to adhere to the instructions regarding preparation and submission of tenders as those who do not comply will be disqualified.
- (l) The closing time and date for this tender shall be 1000 hours on the 25th day of April 2022.

**THE END**